

SPECIALIST: RISK AND INSURANCE MANAGEMENT

Salary: (T13/C5) R42 715.04 per month (Basic Excluding benefits)



JOB PURPOSE

Responsible for the management of the Joburg Market Risk and Insurance Management, maintain effective document management and procedures in line with applicable policies. Enabling Risk Management and Insurance policies, processes and systems.

DUTIES AND RESPONSIBILITIES

- Assist to drive the implementation of the Risk and Insurance policies and frameworks
- Implementation of risk management methodologies, techniques, templates and systems, enabling monitoring and reporting of risk management activities.
- Review and update the JM's Risk Profile and escalate critical risks appropriately.
- Promote a common approach to and mechanism for dealing with risks and insurance enabling regular dialogue that promotes problem resolution.
- Implement cost effective Risk Transfer strategies, providing advice on the most suitable risk transfer instruments i.e. Insurance.
- Uphold the integrity and effective administration of ERM processes.
- Implement organisational Risk Management processes and practices as determined by internal Stakeholders, specialists, Industry groups and Legislative requirements.
- Uphold the integrity and effective administration of Risk Management processes.

[Handwritten Signature]
09/10/2015



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a world class African city



Joburg|Market

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ESSENTIAL SKILLS

- Sound knowledge of end to end insurance processes.
- To understand the processing of insurable incidents and insurance claims due to loss of or damage to JM assets.
- Strong interpersonal skills and the ability to effectively communicate with a wide range of individuals and constituencies in a diverse community
- Ability to present effectively to small and large groups
- Critical thinker
- Problem solving capability
- High sense of urgency
- Transparency and honesty
- Positive attitude and highly motivated

QUALIFICATIONS

- NQF Level 7 Bachelor's degree in Risk Management/Business Administration/B.com and any related qualification.
- 5 years relevant experience

ADDED ADVANTAGE

- Any related post-graduate qualification
- Certification and membership with IRMSA/Insurance bodies

Joburg Market is an equal opportunity employer. All appointments will be made in accordance with Joburg Market Employment Equity Policy. Joburg Market reserves the right not to make appointment

Please take note that only online applications will be considered, please apply using the link below:

<https://joburgmarket.ecox.io/>

Please note all applications should have the following:

Attachments: Cover Letter, certified copy of ID, and supporting qualifications, if not attached your application will be rejected.

NO APPLICATION FORMS MUST BE COMPLETED

By submitting your application for a position at Joburg Market, you are consenting that the personal information submitted as part of your application may be used for the purposes of Recruitment and Selection and related process.

Applicants are respectfully informed that, if no notification/appointment/response is received within six (6) weeks of closing date, they must accept that their application was unsuccessful.

N. B. Applicants from Indian, Coloured and White population Groups are encouraged to apply.

The closing date is 22 October 2025 at 12:00 pm.


09/10/2025