

SPECIALIST: COMPLIANCE AND ETHICS MANAGEMENT

**Salary: (T14/D1) R50 612.30
per month (Basic Excluding
benefits)**



JOB PURPOSE

To develop, monitor and advise on the Compliance and Ethics Management, policy, strategy and framework, ensuring effective and overall implementation of Compliance and Ethics Management at the Joburg Market.

DUTIES AND RESPONSIBILITIES

- Lead the development, implementation and monitoring of the Joburg Market's Compliance and Ethics management programs.
- Report on the status and effectiveness of Compliance and Ethics Programme on a regular basis to Oversight Committees.
- Act as an independent review and evaluation assessor to ensure that Compliance and Ethics issues/concerns within the Market are being appropriately evaluated and resolved.
- Monitor changes in relevant legislation and the regulatory environment and take appropriate action.
- Oversee periodic Compliance and Ethics Risk Assessment and Mitigation Process Monitoring
- Provide oversight and guidance, and coordination of effective Compliance and Ethics risk assessments and reviews and apprise the Senior Management Team of the results.
- Develop annual communication, training, monitoring and Compliance and Ethics plans and oversee the execution of such plans.
- Oversee the creation of new policies and procedures and the periodic review of existing policies and procedures.
- Advise the Senior Management Team, and Oversight Committees on the obligations, compliance and ethics strategies, existing and emerging risks to support strategic decision processes and critical issues response;
- Provide direction and professional leadership to the Compliance and Ethics Division, and implement developmental strategies to ensure adequate capability and capacity to deliver the, Compliance and Ethics management programs into the future.
- Identify and provide oversight and coordination of internal partners responsible for, Compliance and Ethics management related activities across the Market and provide communication, training and guidance on the programmes, and, Compliance and Ethics management related matters.



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09/10/2021

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ESSENTIAL SKILLS

- Sound understanding of Risk, Compliance and Ethics management processes alignment / integration
- Application of Risk, Compliance and Ethics management processes
- Competency in Microsoft Office
- An understanding of reporting requirements and an ability to formulate reports
- Strong interpersonal skills and the ability to effectively communicate with a wide range of individuals and constituencies in a diverse community
- Ability to present effectively to small and large groups

QUALIFICATIONS

- B degree in Legal / Public management, B Administration / Compliance or Ethics Management.
- Professional Qualification
- Certification in Compliance / Risk management / Ethics management
- 7 years' relevant governance, compliance risk management experience of which at least 4 years' must have been at Management or Specialist level.

ADDED ADVANTAGE

- Post graduate qualification (e.g. registered Attorney/Honors/post graduate diploma in the related field)

Joburg Market is an equal opportunity employer. All appointments will be made in accordance with Joburg Market Employment Equity Policy. Joburg Market reserves the right not to make appointment

Please take note that only online applications will be considered, please apply using the link below:

<https://joburgmarket.ecox.io/>

Please note all applications should have the following:

Attachments: Cover Letter, certified copy of ID, and supporting qualifications, if not attached your application will be rejected.

NO APPLICATION FORMS MUST BE COMPLETED

By submitting your application for a position at Joburg Market, you are consenting that the personal information submitted as part of your application may be used for the purposes of Recruitment and Selection and related process.

Applicants are respectfully informed that, if no notification/appointment/response is received within six (6) weeks of closing date, they must accept that their application was unsuccessful.

N. B. Applicants from Indian, Coloured and White population Groups are encouraged to apply.

The closing date is 22 October 2025 at 12:00 pm.

09/10/2025