

SENIOR MANAGER: SUPPLY CHAIN MANAGEMENT

**Salary: (T17/D4) R98 927.40 per month
(Total Cost to Company)**

JOB PURPOSE

Manage the Supply Chain Management Department. Review and coordinate complex purchase requests, including requests for quotes, tenders, proposals, complex one time orders, complex multi-term orders in accordance with company policies, the Municipal Finance Management Act and other related legislation applicable to a municipal environment.

DUTIES AND RESPONSIBILITIES

- Prepare all aspects of procurement solicitations for formally advertised or negotiated procedures which includes scope of work, and compliance with company, municipal and governmental regulations.
- Manage and conduct tender openings; evaluate tenders and proposals to determine responsive bid.
- Assure full completion and documentation of actions.
- Issue award letters and contracts.
- Research sources of supply, determine sole source validity and methods of procurement action.
- Monitor and evaluate supplier performance in terms of PPPFA.
- Manage the SCM team, provide leadership, direction, control and compliance.
- Advise departments on cost effective alternatives.
- Resolve procurement problems in conjunction with legal services i.e, tender disputes and vendor protests in conformance with contract law and legislation applicable in a municipal environment.
- Maintain records in accordance with established policies, procedures and audit guidelines.
- Manage and/or coordinate multiple projects which require specialized services and large in scope.
- Ensure supplier selection in accordance with established criteria.
- Monitor compliance with relevant legislation throughout organization, whilst engaging with all business units.
- Conduct benchmarks to evaluate suppliers.
- Create Supply Chain Management strategies that increases efficiency and speed.
- Conduct market research, benchmarking on new developments in practices to improve efficiency of the organization.

ESSENTIAL SKILLS

- Ability to use independent judgment and to manage and impart confidential information.
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community.
- Ability to assess contract compliance and product/service quality.
- Ability to ensure that the standards, disciplines and procedures of the company are strictly maintained.
- Reliability.



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QUALIFICATIONS

- Bachelor Degree (NQF Level 7) in Supply Chain Management, Logistics, Procurement, Commerce, Finance or Business Management.

EXPERIENCE

- 5 years' experience at Middle Management Level.

ADDED ADVANTAGE

- NQF Level 8 in related field or above.
- Professional SCM certification (eg CIPS, SAPICS, or equivalent).
- Public Sector or Municipal SCM environment with demonstrated knowledge of the PFMA/MFMA, Treasury Regulations and SCM projects.
- Proven Experience in Demand, Acquisition, logistics and contract management, bid committees, procurement governance structure, supplier management, contract administration and performance monitoring, audit processes, including addressing audit finding and implementing corrective action plans.

Joburg Market is an equal opportunity employer. All appointments will be made in accordance with Joburg Market Employment Equity Policy. Joburg Market reserves the right not to make appointment.

Please take note that only online applications will be considered, please apply using the link below:

<https://joburgmarket.ecox.io>

Please note all CV's must have the following Attachments: Cover Letter, certified copy of ID, and supporting qualifications, if not attached your application will be rejected.

NO APPLICATION FORMS MUST BE COMPLETED.

By submitting your application for a position at Joburg Market, you are consenting that the personal information submitted as part of your application may be used for the purposes of Recruitment and Selection and related process.

Please take note that if you are not contacted after 4 weeks of closing date; consider your application as unsuccessful.

EE Targets: African Females are encouraged to apply.

The closing date is Friday, 7th August 2026 at 12h00 Midday.



24/07/2026