

HALL INSPECTOR

**Salary: (T10/C2) R27 820, 35
per month (Basic Excluding
benefits)**

JOB PURPOSE

To authorize daily transactions on the sales processing system, control stock movement within specified procedures and ensure adherence to market bylaws with the aim of securing revenue and ensure products are sold in a hygienic environment that is complimented by friendly customer service.

DUTIES AND RESPONSIBILITIES

- Cancellation of Market sales note (MSN).
- Cancellation of Proxy & overdraft sales.
- Authorize manual late sales upon request.
- Authorize Price variance.
- Cancellation of Stock reservation.
- Approve Goods Received Notes (GRN) modification.
- Conduct stock control measures.
- Ensure that stock reconciliation variances are accounted for.
- Ensure that produce identified for destruction is removed from the sales floor and destroyed within a specified procedure (SOP).
- Monitor stock age report and ensure that all stock is accounted for.
- Ensure that stock is moved in/out with the valid documentation.
- Conduct daily hygiene inspection of the Market Agents sales floor, the platform and ensure corrective actions are undertaken.
- Ensure that allocated company assets are safely kept and accounted for.
- Verify shortages on delivery notes and ensure adjustment on the sales processing system.
- Ensure that SOP's are adhered to at all times.
- Oversee compliance to Occupational Health and Safety regulations.
- Perform miscellaneous job-related duties as assigned.
- Enforcement of the market bylaws.
- Report any transgression of market bylaws to management.
- Authorization of transactions on the Sales Process Systems (SPS).



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a world class African city



Joburg|Market

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ESSENTIAL SKILLS

- Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community.
- Ability to communicate effectively, both orally and in writing.
- Ability to foster a cooperative work environment.
- Knowledge of business practices and procedures.
- The highest level of client and business confidentiality at all times.
- Ability to ensure that the standards, disciplines and procedures of the company are strictly.
- Ability to create a professional office environment.

QUALIFICATIONS

- NQF level 6 or NQF level 7 in Agriculture Management.

EXPERIENCE

- 1 year relevant experience.

Joburg Market is an equal opportunity employer. All appointments will be made in accordance with Joburg Market Employment Equity Policy. Joburg Market reserves the right not to make appointment.

Please take note that only online applications will be considered, please apply using the link below:

<https://joburgmarket.ecox.io/>

Please note all applications should have the following attachments: Certified copy of ID, and supporting qualifications, if not attached your application will be rejected.

NO APPLICATION FORMS MUST BE COMPLETED.

By submitting your application for a position at Joburg Market, you are consenting that the personal information submitted as part of your application may be used for the purposes of Recruitment and Selection and related process.

Applicants are respectfully informed that, if no notification/appointments/ response is received within six (6) weeks of closing date, they must accept that their application was unsuccessful.

EE targets: Applicants from Indian, Coloured and White population Groups are encouraged to apply.

The closing date is Wednesday, 5th August 2026 at 12h00 Midday.

22/07/2026